

Project Manager

The Project Manager is the primary interface between Lean Back-Office and the client to manage all project scope, resource alignment and product implementation. LBO is in the business of providing ERP system solutions for our clients that replace and improve existing client business systems. The primary ERP solution provided by LBO is Microsoft Dynamics NAV.

The Project Manager will be an active participant in solution definition, resource allocation, project direction, team building, budget control, and overall risk management. This position requires a high degree of communication skills, written and verbal, and the ability to communicate effectively to all levels of the organization, within LBO and the client organization. Success in this position requires a demonstrated ability to handle a high level of detail and ability to track and report status and progress across a broad spectrum of management and non-management personnel.

The primary responsibility of the Project Manager is to balance all competing interests and issues to deliver a superior, supportable solution for LBO and the client, as well as an exceptional implementation experience for the client.

Responsibilities

- Plan, direct and control projects utilizing the implementation methodology and related tools to bring projects to successful completion, within scope, on time, and within budget
- Provide strong project management skills, especially the management of scope and deliverables across concurrent projects
- Orchestrate an exceptional implementation experience for the customer to ensure customer satisfaction, secure the potential for future software and services revenue, and provide the ability to utilize the customer as a reference site
- Exhibit the ability to provide strong leadership to client and internal implementation teams
- Deliver timely and effective updates to all involved parties at the appropriate level, including project status and action plans for concurrent projects
- Ensure that client configurations conform to design principles and standards, are logical and model the clients needs
- Contribute to the general knowledge base of the team and communicate best practices to facilitate professional growth
- Assist in the development and implementation of procedures for measuring customer satisfaction during and after installations
- Conduct oneself with the highest level of professionalism and respect at all times

To qualify, candidates must possess:

- Bachelor's Degree or equivalent experience in the field
- Excellent written and verbal communication skills
- Advanced interpersonal and presentation skills
- Highly organized and experienced in multi-tasking
- Fast learner with an understanding of technology
- A professional, positive, and enthusiastic attitude
- Ability to provide exceptional follow-through and be client driven
- Success in acting as project lead on a minimum of 3 successful projects
- Microsoft Office proficient, including MS Project and Visio
- Experience implementing all aspects of a technology focused project, preferably with Enterprise Resource Planning (ERP)
- Advanced knowledge of project methodologies
- Experience with Microsoft Dynamics NAV (Navision) is a plus